



**Crew Member Certificate Issue/Renewal Application Form**

**1. Personal Details.**

•Applicant Name			
•Address			
•Mobile Tel. No			
•Date &Place of Birth		•Nationality	
•I hereby declare that the information given in this form is true & correct.			•Applicant Signature

**2. Application.**

• I am applying for Crew Member Certificate					<input type="checkbox"/> Issue	<input type="checkbox"/> Renewal as
<input type="checkbox"/> Flight Crew	<input type="checkbox"/> Cabin Crew	<input type="checkbox"/> Load Master	<input type="checkbox"/> Flight Dispatcher	<input type="checkbox"/> Ground Engineer		

**3. Requirements for Crew Member Certificate Issue & Renewal.**

JCAR-FCL1 Requirements		
<input type="checkbox"/> <b>Flight Crew.</b> Hold valid Flight Crew License	Valid Until	
<input type="checkbox"/> <b>Cabin Crew.</b> Hold Cabin Crew Attestation	Valid Until	
<input type="checkbox"/> <b>Load Master.</b> Hold valid Load Master Authorization	Valid Until	
<input type="checkbox"/> <b>Flight Dispatcher.</b> Hold valid Aircraft Dispatcher License	Valid Until	
<input type="checkbox"/> <b>Ground Engineer.</b> Hold valid Maintenance License	Valid Until	

**4. Operations Post Holder Recommendation.**

• I hereby certify that, the applicant is an employee of		
and meets JCARs requirements for Crew Member Certificate	<input type="checkbox"/> Issue	<input type="checkbox"/> Renewal
and I am satisfied that the information contained in this application is correct		
• <b>Operations Post Holder Name</b>		• <b>Date</b>
• <b>AOC Name</b>		• <b>Signature</b>

**5. CARC Recommendation.**

• CMC application for	<input type="checkbox"/> Initial Issue	<input type="checkbox"/> Renewal
• CMC issue	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
• CMC issued for	<input type="checkbox"/> Flight Crew	<input type="checkbox"/> Cabin Crew
	<input type="checkbox"/> Load Master	<input type="checkbox"/> Aircraft Dispatcher
	<input type="checkbox"/> Ground Engineer	
• CMC expiry date		• License/Authorization expiry date
•Remarks		
•Flight Operations Inspector Name	•Date	•Signature

**6. Publications Required.**

- Cover letter from AOC for Crew Member Certificate Issue/Renewal
- This application form
- Copy of valid Flight Crew License. (Crew Member only)
- Copy of valid Load Master Authorization. (Load Master only)
- Copy of valid Aircraft Dispatcher License. (Aircraft Dispatcher only)
- Copy of valid Cabin Crew Attestation. (Cabin Crew only)
- Copy of valid Maintenance License. (Ground Engineer only)
- Copy of valid JCAR medical certificate appropriate appropriate class
- Two Photos (2 x 2.5 cm)
- The expired Crew Member Certificate held (Renewal only)